



KAA Board Meeting Minutes

Date: July 6, 2023

Attendees:

Member	Attendance	Member	Attendance
Aaron Otto	Yes	Mark Ostmeyer	Yes
Roger Hrabe	Yes	Brian Palmer	Yes
Corey Keller	Yes	Shelli Swanson	Yes
Scott Wagner	Yes	Matt Jacobs	Yes
Shanna Walker (Academic member)	Yes	Bob Brock	No
Blake Murray & Travis Lowe (BHL)	Yes		

- I. Call to order.
  - a. The meeting was called to order by Corey Keller at 1:35 p.m.
  
- II. Approval of the May 4, 2023 minutes.
  - a. The minutes of the May 4, 2023 meeting were approved.
  
- III. Committee Updates.
  - a. Conference Committee.
    - i. 2023 Conference De-Brief. The KAA Board discussed the 2023 Annual Conference held in Atchison, KS June 14-16, 2023. Matt Jacobs provided the de-brief. He thanked everyone on the board for their help. Lots of great positive feedback was received. 110 people were registered for the event. 95 tickets were turned in at the Thursday evening hangar event. 15 sponsors. 18 booth allocations. \$32,430 in revenue. \$16,750 in expenses. Remaining amount was profit. Brian Palmer has paid all the invoices for the conference that he has received. Estimated budget was near actual. Some unexpected expenses for the hangar museum and hangar table rentals. No past board member gifts were given out as they were not in attendance. Matt suggested we give out the past board member awards at Four States. He has leftover note pads and swag bags. Matt Jacobs will coordinate with Shelli Swanson to drop off these items in Salina. Blake Murray is working to get the presentations up on the KAA website. 24 evaluation forms were turned in. Lots of positive comments. Longer breaks were recommended. Shelli Swanson received lots of positive feedback. First time that the KDOT Secretary was at the conference. All the moderators did a great job of keeping everyone on schedule.
    - ii. 2024 Conference Selection. The KAA Board discussed the 2024 Annual Conference. Someone from the City of Topeka reached out to Shelli Swanson. She was with Greater Topeka. They

hosted a winter conference in 2013. The board discussed issuing an RFP. Corey Keller suggested issuing an RFP to solicit responses. The board voted in favor of issuing an RFP.

- b. Nominating Committee. Shelli Swanson listed the four (4) directors that will be completing their terms this year – Mark Ostmeyer, Scott Wagner, Aaron Otto and Shelli Swanson. Mark Ostmeyer provided an update. Scott Wagner has volunteered to run as has Shelli Swanson. Mark Ostmeyer said he will run again. The Allen County commissioner – Jerry Daniels is interested. Election results will be announced at 4 States.
- c. Legislative Committee. Aaron Otto provided an update. He noted it was great to have the KDOT Secretary at the KAA meeting. He suggested that BHL maybe send out the position paper to the KAA members via the listserv. Travis Lowe did a great job. Aaron asked how do we budget for this going forward? Travis added that BHL would love to be able to continue its work on behalf of KAA. Secretary Reed is excited to work with KAA going forward. The KDOT task force was discussed. KAA Board members have not heard anything on KDOT Task Force meetings. Corey Keller will reach out to Bob Brock on future meetings.
- d. Scholarship Committee. Matt Jacobs provided an update. Last year the committee met during the Four States Conference. Matt thinks that John Oswald from Wichita will continue to lead the effort. The group did develop a list of area programs to contact. Matt Jacobs proposed \$ 1,500 each times two again for the next round of scholarships. The board approved. Students from schools outside of Kansas were also eligible to apply.
- e. Membership Committee. Shelli Swanson noted there are 60 members as of end of June 2023. Brian Palmer asked is there a way to send another invoice reminder out to those who have not paid? Blake Murray said that he can take care of this. Mark Williams has the membership database on a share point site.

IV. KDOT Update.

- a. Bob Brock was not present on the call.

V. Treasurer's Report.

- a. Brian Palmer provided the treasurer's report. Finances are looking strong after the KAA Conference. Brian said we had funds to sponsor the KDOT Air Tour. BHL has been charging the legislative fee monthly. Brian asked if he should just pay off the remainder. The Board approved paying the balance of the contract. The Board approved sponsoring the KDOT Air Tour again in 2023. Brian will have a full presentation at Four States and will provide a full financial report for the year.

VI. BHL Updates.

- a. Blake Murray of BHL provided an update of this period's activity on KAA's behalf. KAA has 60 members, an increase of 3 new voting members. He is updating the membership numbers. He can send an email out to members that have not renewed. Blake is working to post the conference presentations to the website. Email blast call for nominations went out. Shelli said it would be a good time to discuss the BHL contracts. She thought the executive team should discuss the coming year. July 21 is the deadline to submit nominations for the board elections.

VII. Upcoming Events.

- a. Smoky Hill ANG Open House – Saturday, Aug. 5

- b. Aaron Otto reminded the board of the Kansas City Air Show at New Century Airport on Friday, August 18th. He extended an invitation for board members to attend the practice runs and social barbeque on Friday, August 18, 2023. The exact time will be announced, but he said to plan for mid-afternoon.
- c. Four States Conference – August 23-25. Matt Jacobs will research spots for the board to meet on Wednesday, August 23<sup>rd</sup> at 7 p.m. at a venue to be determined.
- d. Fly Kansas Air Tour – October 4-7 (sponsorship)

VIII. Other Business.

- a. No other business was discussed.

IX. Next Meeting – September 7, 2023 at 1:30 p.m.

X. Adjourn. The meeting adjourned at 2:34 p.m.