



KAA Board Meeting Minutes

Date: March 22, 2022

Attendees:

Member	Attendance	Member	Attendance
Aaron Otto	No	Jim Jacobs	No
Brian Cowles	Yes	Brian Palmer	Yes
Corey Keller	Yes	Shelli Swanson	Yes
Scott Wagner	Yes	Mark Williams	Yes
Lindsey Dreiling	Yes (later in meeting)	Bob Brock	No

- I. Call to order.
 - a. The meeting was called to order by Shelli Swanson at 3:35 p.m.

- II. Approval of the January 6, 2022 minutes.
 - a. The January 6, 2022 minutes were unanimously approved without change.

- III. Membership Report.
 - a. Membership numbers are steady. The March membership report by BHL shows that membership is now at 55. Great numbers so far.

- IV. Treasurer's Report.
 - a. Brian Palmer noted that the financials are in good shape. The balance in the checking account stands at \$19,000.00. He has some membership checks that still need to be deposited. He stated that the rescheduled Aviation Day at the capitol also had to be canceled. A request has been made from the organizers to use the KAA sponsorship check of \$1,000 towards KCAE scholarships. It was decided to add this request to the end of the meeting agenda.

- V. Scholarship Update.
 - a. Shelli Swanson noted that there were no applicants for the Fred Tupper Scholarship. There was general discussion about the process and whether the scholarship amount was enough for enticing persons to apply for it.

- VI. 2022 KAA Conference.
 - a. Corey Keller reviewed the plans for the 2022 KAA Conference to be held in Dodge City, KS. Everything is on track to-date. He reminded the board of the approved dates of June 14, 15 & 16, 2022 to be held in Dodge City and that a "Save the Date" email and a corrected version were sent out over the listserv. He predicted the conference costs would be similar to last year. He said that the organizing committee needs to get speakers lined up for this year's event. The conference will be held at the United Wireless Arena in Dodge City. It may be possible to have

the vendors in the same room as the conference attendees. He suggests having a tour of Boot Hill versus a golf outing this year. There was general discussion about KAA swag items, opening of registration and adding a member from Atchison to the organizing committee since they will be hosting the event in 2023. There was also consensus about having board members share duties about calling or contacting sponsors for this year's conference.

- VII. KDOT Update.
 - a. Bob Brock was not present on the call.

- VIII. AMA Selection.
 - a. Scott Wagner thanked the board for reviewing and scoring the proposals that were received from the five firms that submitted. Scott discussed the process for selecting a finalist. A consensus was reached to interview the top scoring firms. The responsive top three firms (BHL, DPS and Forius) were selected for interviews. After the interview round, there was general consensus that BHL was the preferred candidate to move forward with. A contract is being presented to the board with this agenda for board approval.

- IX. BHL Contract.
 - a. Mark Williams reviewed the major points of the contract with the board. The proposed contract is at an annual amount of \$10,500 for the first year. It will increase \$500 for each subsequent year of the contract which will end December 31, 2024.
 - b. There was general discussion about the Government Affairs portion of the BHL proposal. There was board consensus to not engage BHL for lobbying services until the board had a strategic plan or had gone through a strategic planning process.
 - c. There was board consensus to engage BHL for strategic planning services in the amount of \$1,500.

- X. Academic Update.
 - a. Lindsey Dreiling provided the update. She emailed a link to the K-State professional aviation program - <https://www.salina.k-state.edu/academics/degree-options/professional-aviation/> And she provided a link to the K-State Applied Business and Technology program - <https://www.salina.k-state.edu/academics/degree-options/applied-business-technology/>

- XI. Other Business.
 - a. Report on Aviation Day at the Capitol. Brian Palmer reported that the day would not be rescheduled due to the capitol schedule and the legislative session nearing an end.
 - b. Report on the board seat being vacated by Brian Cowles. Shelli Swanson noted that the by-laws allow for the board to appoint a replacement with a vacancy. It was discussed that Mark Ostmeyer, from Colby, Kansas who was on the ballot in the fall 2021 elections would be a good choice. Corey Keller was going to reach out.
 - c. Appointment of a 2022 nominating committee. Aaron Otto, Bob Brock and Mark Williams were appointed to the nominating committee.
 - d. \$1,000 KCAE scholarship. The board voted to donate the sponsorship amount for the aviation day at the capitol to the KCAC scholarship fund.

- XII. Meeting adjourned at 4:30 p.m.