



KAA Board Meeting Minutes

Date: May 20, 2021

Attendees:

Member	Attendance	Member	Attendance
Jamie Salter	Yes	Jim Jacobs	Yes
Brian Cowles	Yes	Brian Palmer	Yes
Corey Keller	Yes	Shelli Swanson	Yes
Seth Simpson	Yes	Mark Williams	Yes
Lindsey Dreiling	No	Bob Brock	No

1. Call to order
 - a. The meeting was called to order at 10:04 am by Shelli Swanson

2. Additions/Amendments to the Agenda
 - a. No additions or amendments to the agenda were made.
 - b. Motion to accept agenda was made by Brian Palmer and seconded by Mark Williams.

3. Approval of April 15, 2021 meeting minutes
 - a. Motion to approve April meeting was made and seconded.

4. Conference update
 - a. Jamie is unsure of whether she will be able to attend the conference and Mark Williams has agreed to stand in for her if needed for Ed Hyatt's presentation.
 - b. Brian Palmer gave an update to the Board on conference preparations.
 1. Access to the exhibit hall is available any time after 5pm for the reception and registration.
 2. It was decided that we would pre-print neck cards for those participants that register prior to the cut-off date. All in person registrants will have their cards made at the registration table.
 3. Jim, Mark, Shelli, Corey and Brian C. all volunteered to help at the registration desk when needed.
 4. The hospitality room has been removed from the agenda after some issues arose with the hotel. It was suggested by Brian P. that we could use the conference hall for this if we wanted to have a social gathering place at the end of the day.
 5. It was asked that the moderators talk to their panel members and find out if they will want to have a slide show presentation during their session and how they want to control it. (Moderator to control or panel member control)

6. Moderators need to get Bios from their panel members and get to Shelli.
 7. No door prizes will be handed out at the conference this year. Speakers and moderators will receive their gifts at the end of their sessions. The swag has been ordered and Brian P. is awaiting delivery.
 8. John Oswald may be asked to speak about scholarships at the conference and call for nominations to be presented at the Four States Conference.
 9. Shuttle buses have been arranged for transport between hotel and Grace Hill Winery.
 10. Shelli and Brian P. are still working on recognition items for Victor White and Linda Turley.
5. Board Elections
 - a. A nomination committee will be needed after the June conference.
6. Meeting adjourned
 - a. Meeting of the Board was adjourned at 10:57 am.