



KAA Board Meeting Minutes

Date: January 21, 2021

Attendees:

Member	Attendance	Member	Attendance
Jamie Salter	Yes	Jim Jacobs	Yes
Brian Cowles	Yes	Brian Palmer	No
Corey Keller	Yes	Shelli Swanson	Yes
Seth Simpson	No	Mark Williams	Yes
Lindsey Dreiling	Yes	Bob Brock	Yes

1. Call to order
 - a. The meeting was called to order at 10:03 am by Shelli Swanson
2. Additions/Amendments to the Agenda
 - a. No additions or amendments to the agenda were made.
 - b. Motion passed.
3. Approval of November 20, 2020 meeting minutes
 - a. Jim Jacobs made a motion to approve the minutes with Lindsey Dreiling seconding.
4. BHL Contract/Services
 - a. Board group that met with BHL in December approved upgrading services to include Wild Apricot, which can handle a membership increase from 100 to 250 members as well as billing accountability to help Brian Palmer and other service additions.
 - b. Mark Williams spoke with BHL about insuring that communications from Board goes out to all Kansas airports and not just those that are current members in an effort to increase membership and visibility.
 - c. Contract renewal with BHL was brought to the attention of the Board. It was decided that an RFP would be sent out for a management firm that would include a list of services offered and the fees associated with the level of service. Shelli Swanson agreed to put together the RFP with Corey Keller assisting.
 - d. Services from new management company could possibly include lobbying for the Association and merchandising.
5. Membership/Airport Survey
 - a. Updated brochure was shown to the Board.
 - b. It was determined by the Board that invoices for yearly dues would be sent out by both email and mailing in the hope that we will be able to increase membership numbers.

- c. Bi-monthly update was sent out by Shelli Swanson on the evening of January 21, 2021.
 - d. It was agreed by the Board to keep the airport survey on the agenda for the foreseeable future.
- 6. Financial Review
 - a. Brian Palmer was not available to provide the Treasurer update.
 - b. Brian Palmer was not available for an Annual Budget update but Shelli Swanson will be meeting with him next week and will send out the information to the Board.
- 7. 2021 KAA Conference
 - a. Everything is still on track for the Annual Conference in Newton.
- 8. Academic Scholarship Naming
 - a. As the Academic Scholarship is already named, it was suggested that the Professional Development Scholarship be named after Debbie Giskie.
 - b. Mark Williams made a pledge of five hundred dollars on behalf of Garver to be used for the Debbie Giskie Scholarship for this year's presentation at the Annual Conference.
- 9. Items for Distribution to Kansas Airports
 - a. BHL to distribute information on the CRRS Act passed in January 2021.
 - b. Salina will be hosting a mobile ARFF trainer in September of 2021. More information to follow.
- 10. Other Business
 - a. No other new business.
- 11. Meeting adjourned
 - a. Meeting of the Board was adjourned at 10:53 am.